

Model Program Book

EDUCATION

SEMESTER INTERNSHIP

Designed & Developed by



**ANDHRA PRADESH
STATE COUNCIL OF HIGHER EDUCATION**
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)

**ANDHRAPRADESH
STATECOUNCILOFHIGHEREDUCATION**

(ASTATUTORYBODYOFGOVERNMENTOFANDHRAPRADESH)

SEMESTER INTERNSHIP

Name of the Student:

Name of the College:

Registration Number:

Period of Internship:

From:

To:

Name & Address of the Intern Organization

YEAR

University

An Internship Report on

Long Term Internship

(Title of the Semester Internship

Program) Submitted in accordance with the requirements for the degree
of B.Com (Computer Application)

K. Rajasekhar Sir

Under the Faculty Guidance of

(Name of the Faculty Guide)

Commerce

Department of

(Name of the College)

S.V.D. Govt Degree College, K.H.

Submitted by:

(Name of the Student)

Reg.No: 20231041039

Commerce, S.V.D. Govt, Degree, College, K.H.

Department of Computer Application.

(Name of the College)

Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete Semester Internship either in V Semester or in VI Semester.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College ID identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
 - a. Data and Information you are expected to collect about the organization and/or industry.
 - b. Job Skills you are expected to acquire.
 - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.

13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the Intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

..... <<@>>

Student's Declaration

I, anil Subhraj a student of Internship
Program, Reg. No. 9073/04/039 of the Department of Commerce, S.V.D. Janki D.A.
College do hereby declare that I have completed the mandatory
internship from 7/1/21 to 24/3/22 in

7. Subhrajanki D.A. (Name of the intern organization) under the Faculty Guide ship
of

K. Raja Sekharg Sir (Name of the Faculty Guide), Department of
Commerce, S.V.D. Janki, Degree, College, K.H.L.
(Name of the College)


(Signature and Date)

Official Certification

This is to certify that C. Subbaraju
20231041039 (Name of the student) Reg.No.
G. Subramanyaswamy Reddy polymers has completed his/her Internship in
(Name of the Intern Organization) on
Long-Term Internship (Title of the Internship) under
my supervision as a part of partial fulfillment
of the requirement for the
Degree of S.V.B. Govt. Degree College in the Department of
Koilkuntla (Name of the College).

This is accepted for evaluation.



(Signatory with Date and Seal)

Endorsements

Faculty Guide

[Signature]
2/8/23

Head of the Department

[Signature]

Principal

[Signature]
2/8/23

PRINCIPAL
S.V.B. GOVT. DEGREE COLLEGE
KOILKUNTALA, NANDYAL (Dt.)

Certificate from Intern Organization

This is to certify that C. Subbaraju (Name of the intern)
Reg. No. 20231041039 of S.V.D. Grant Degree College (Name of the
College) underwent internship in G. Subramanyeswara Reddy polymer
Koilakunta. (Name of the Intern Organization) from
17/11/22 to 22/12/22

The overall performance of the intern during his/her internship is found to be
Satisfactory (Satisfactory/Not Satisfactory).



Authorized Signatory with Date and Seal

Acknowledgements

Learning and equating knowledge has no lap and bounds it is our resource that never gets exhausted the more you speak the better. It got and the more you it rises down though the age.

Though these lines I would like to show my sincere gratitude to all line individuals and organization under whose guidance this project is possible.

I would like to devote my sincere thanks and gratitude to the head of Subramanyeswara polymers opportunity to internship training in one of the leading industry.

Contents

The assigned rating is confined by the small scale of operation of the firm in the light composite policy women articles industry with low entry barriers and limited products and weak bargaining power with suppliers and customers. Exerting pressure on margining the rating.

ICRA has assigned the long term rating of IP (ICRA) B pronounced (CRNB) to the Rs. 12.70 crore found based limited and Rs 5.50 crore unattached limits of Subramanyaswara polymers (ssp).

Telangana Connection with companies selling most of his products Telangana and Andhra Pradesh growth in at CAGR of 25%.

CHAPTER I: EXECUTIVE SUMMARY

The internship report shall have a brief executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

The internship report stresses on the corporate employee I have generated as an intern the digital services development of activity and market community. In report and development works a complete job description and local brands and analysis on the roles of digital marketing communication over conditional machines.

Since its inception in 2005 in Bangladesh has marked always conversion quantity service and now. It is one of in the country within a very short time.

CHAPTER 2: OVERVIEW OF THE ORGANIZATION

Suggested contents

- Introduction of the organization
- Vision, Mission, and Values of the organization
- Policy of the organization, in relation to the intern role
- Organizational structure
- Roles and responsibilities of the employees in which the intern is placed.
- Performance of the organization in terms of turnover, profits, market reach and market value.
- Future Plans of the organization.

Introduction:-

Sri Subramanyeswara polymers was established in year 2006 on a partnership firm. The main line of activity of the firm is manufacturing of PP woven which are used in the packing of cement, fertilizer etc.

partners:-

Gopireddy	Subraman Suryanarayana Reddy
Gopireddy	venkata kiran
Gopireddy	sudheer Reddy.

CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include: details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Brain forming ideal about elements by standing perfect.

- * J.C.B. org.
- * mobile vaccine sites.
- * care system.
- * rubbers cover for pulling arm.
- * change the shocking.
- * cricuing shocking.
- * soft tooth join by pulling arm.
- * observe the overall comment hour. there is also stock of 50 bags each.
- * ware house is an thinks light room no window.

ACTIVITY LOG FOR THE FIRST WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	Consulted to the head of the organization the internship.	Improved my communication skills.	
Day-2	As per govt. norms each degree student should internship.	Improved my communication skills.	
Day-3	In this regard they have granted permission.	Inter personal skills.	
Day-4	Know about the found of the organization.	Learned how to collect information.	
Day-5	Observed the of organization in working hours.	Improved my observation.	
Day-6	Interacted with the employed about their work in the.	Improved my communication skills.	

WEEKLYREPORT
WEEK-1 (FromDt.12/09/23toDt.16/09/23....)

ObjectiveoftheActivityDone:

DetailedReport:

In week firstly instructed myself to the managers and employees and explained the purpose why have come to Industry.

I have interacted with organization and also known about their work in the organization.

I learned about the history of the organization. Achievements of organization in working hours within the Employees and also known about their work in the organization.

ACTIVITY LOG FOR THE SECOND WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	As per govt. norms each degree student should internship.	Improved my communication skills.	
Day-2	Consented to the head of the organization for the internship.	Improved my communication skills.	
Day-3	Interacted with the employees about their work in.	Improved my communication skills.	
Day-4	In this regard they have granted permission.	Interpersonal skills.	
Day-5	Know about the pond of the organization.	Improved my observation.	
Day-6	Observed the of organizations in working hours.	Improved my observation.	

WEEKLYREPORT

WEEK-2 (From Dt 13/04/22 to Dt 23/04/22)

Objective of the Activity Done:

Detailed Report:

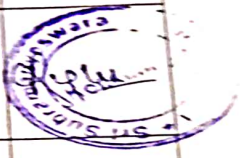
In this week I have collected information about the organization vision and mission.

I have observed the organization structure and collected information about it.

They show the types and communication polychrome bags.

The manager shows how to understand the products and machinery names next the manager explained of the Expenses and turn of the company.

ACTIVITY LOG FOR THE THIRD WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	As per govt each degree student should internship.	Improved my communication skills.	
Day-2	Interacted with the employed about their work in	Improved my communication skills.	
Day-3	In this around they have greatest permission	Inter personal skills.	
Day-4	Consulted to the head of the internship.	Improved my communication skills.	
Day-5	Observed the of organizations in working hours.	Improved my observation.	
Day-6	Know about the fund of the organization.	Improved my observation.	

WIRDC VISIT REPORT
WIRDC-3 (P00000234/0921, Addl. 356/0921/0921/0921)

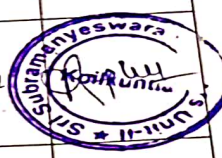
Objective of the Activity Done:

Detailed Report:

this week I visited the polymers industry & known about the requirements which are used for manufacturing of polymers bags.

I learned equipment names and how it works and how operators control it I know about the procedure step by step from the beginning I learn how the waste plastic material converted into small plastic material converted in small plastic bag portion.

ACTIVITY LOG FOR THE FORTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	Consulted to the head of the organization the internship.	Improved my communication skills.	
Day-2	As per govt. names each degree student should.	Improved my communication skills.	
Day-3	Interacted with the employed about their work in.	Improved my communication skills.	
Day-4	Observed the of organizations in working hours.	Improved my observation.	
Day-5	Learned about the function of the organization.	Improved my observation.	
Day-6	It is around they have greatest permission.	Inter personal skills.	

WEEKLYREPORT

WEEK-4 (From Dt. 16/12 to Dt. 22/12/23)

Objective of the Activity Done:

Detailed Report:

In this week, I learnt how small plastic pellets become molten and pliable. I have learnt about the materials that go into making quality bags. I have learnt where the raw medical crime items I have learnt about the granules within are used as raw materials for the manufacture of polymers bag.

ACTIVITY LOG FOR THE FIFTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I have learnt how the dials are maintained.	learnd how the are maintained.	
Day-2	I have learnt the uses and interuptions of manufacturing.	Learned uses instructions. of machinery.	
Day-3	I have developed my Communication skills with employees.	learned how in with co-workers.	
Day-4	Today have learnt how the synthatic are processed.	Developed my Communications interacting skills.	
Day-5	I have worked with my co-workers.	Learned about the synthatic threads are.	
Day-6	I know about the machinery used for bags making.	learned about the machinery.	

WEEKLY REPORT
WEEK-2 (Transmission and Distribution)

Chapter: Transmission and Distribution

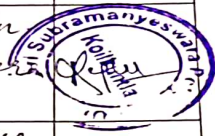
Week: 2

This week, I learned how the dilly accounts are maintained. I have learned the uses and introduction of machinery.

I have worked with my co-working and interns. I have developed my communication skills by interacting with employees.

I have learnt how the synthetic threads are processed into bags for various purposes. I know about the machinery used for polythene bag making.

ACTIVITY LOG FOR THE SIXTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I have developed my communication skills.	learned how to work with co-workers.	
Day-2	I have learned how the dally are maintained.	learned how the are maintained.	
Day-3	I know about the machinery used for bags making.	learned about the machinery.	
Day-4	I have worked with my co-workers.	learned about the synthetic threads are.	
Day-5	Today have learned how the synthetic are processed.	Developed my communications skills.	
Day-6	I have learned to uses and interquations of manufacturing.	Learned uses instructions of machinery.	

WEEKLYREPORT
WEEK-6 (FromDt 15/05/20 to Dt 21/05/2020)

Objective of the Activity Done:

Detailed Report:

this weeks, I learned how the daily accounts are maintained. I have learned the uses and introduction of machinery.

I have worked with my co-workers and interns I have developed my communication skills by interacting with employees.

I have learnt how the synthetic threads are processed into bags.

ACTIVITY LOG FOR THE SEVEN WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I have developed my communication skills.	learned how to work with co-workers.	
Day-2	I have learned how the daily are maintained.	learned how the are maintained.	
Day-3	I know about the machinery used for bags making.	learned about the machinery.	
Day-4	I have worked with my co-workers	learned about the synthetic threads are.	
Day-5	Today have learned how the synthetic are processed.	Developed my Communications skills.	
Day-6	I have learned to uses and interventions of manufacturing.	learned uses instructions of machinery.	

WEEKLYREPORT

WEEK-7 (FromDt22/03/2020Dt28/03/2020)

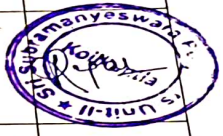
ObjectiveoftheActivityDone:

DetailedReport:

I learned about the Bottom seal Bag making machine. I know how to operate Bottom seal Bag making machine I know about the machine exactly I know about the advantages and uses of Bottom seal Bag making machines.

I know about the disadvantages of the Bottom seal Bag making machine.

ACTIVITY LOG FOR THE EIGHTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I learned about each end every part of the machine.	learning about every part of machine.	
Day-2	I know about the Bottom Seal Bag making.	learned about Bottom Seal bag making machine.	
Day-3	I know about the side seal bag packing machine.	learned about the side seal bag.	
Day-4	I learned how to operate side seal bag making machine.	learned how to operate the machine.	
Day-5	I & I learnt how to operate side seal bag making machine.	learned how to operate the machine.	
Day-6	I know about side seal bag making machine.	I know about the bag making machine.	

WEEKLYREPORT

WEEK-8 (FromDt: 23/05/20 ToDt: 29/05/2023....)

Objective of the Activity Done:

Detailed Report:

In the week, I learned about each and every part of the machine. I know about the Bottom Seal Bag making machine completely.

I know about the side seal Bag making machine completely.

I know about the side seal Bag making machine. I learned how to operate side seal Bag making mach.

ACTIVITY LOG FOR THE NINETHE WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I learned about each and every part of the machine.	learning about every part of machine.	
Day-2	I know about the Button Seal Bag making.	learned about button seal bag.	
Day-3	I know about the side seal bag.	learned about the side seal bag.	
Day-4	I learned how to operate side seal.	learned how to operate the machine.	
Day-5	I learned how to operate still seal Bag.	learned how to operate the machine.	
Day-6	I know about side seal Bag making machine.	I know about the bag making machine.	

WEEKLYREPORT

WEEK-9 (From Dt. 20/04/22 to Dt. 26/04/22)

Objective of the Activity Done:

Detailed Report:

This week I know about the self loop bag making machines.

I learned about uses and advantages of self loop bag making machine. And I learn about disadvantages of it. I learn how to operate the self loop bag making machine. I have learned more information of the self loop bag making machine.

ACTIVITY LOG FOR THE TENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I know about the soft loop looping bag.	learned about soft loop bag making.	
Day-2	I have about the soft loop bag making machine.	learned about soft loop bag.	
Day-3	I learned about uses and advantages of soft loop.	learned about uses advantage of soft loop.	
Day-4	Today I learnt how to operate the soft loop bag making.	learned how to operate machine.	
Day-5	Today I learnt about dis advantages left loop bag.	learned about disadvantages of soft loop bag.	
Day-6	I have learned how to operate the soft loop bag making.	learned how to operate soft loop bag.	

WEEKLYREPORT
WEEK-10 (FromDt.12/04/2020toDt.12/04/2020)

ObjectiveoftheActivityDone:

DetailedReport:

In this week. I have operated the side self seal Bag making machine.

I know about the advantages and disadvantages of it. and also know the uses of the side Bag making machine.

I learned about each and every part of the machine.

ACTIVITY LOG FOR THE ELEVENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	we visit the collected information about the vision and mission.	Improved my communicated and understanding.	
Day-2	observed the organization's structure and collected information about it.	learned about organization and various organization.	
Day-3	they show the various kind of the word produced clearly.	I learned how many bags were a ft.	
Day-4	the manager shows houses to understand the name the name of products.	I learned the name of different names.	
Day-5	manager briefly explained the performed of the organization.	Learned and regulation of the organization.	
Day-6	the manager explained the roles and response polymers.	learned about the bag management turning of an.	

WEEKLY REPORT
WEEK-11 (From 22.06.2020 to 28.06.2020)

Objective of the Activity/Date:

Detailed Report:

In this week we introduced our
Saw us to them and explain the purpose
why are welcome the industry
organization and as with all employees
working in the organization and
introduced rules they tell us how
to communication with the co-workers
and they tell us how to work in the
industry of polymer polymer bag.

WEEKLY REPORT
WEEK-11 (From 19.10.2019 to 25.10.2019)

Objective of the Activity Done:

Detailed Report:

In this week we introduced our
Suo as to them and explain the purpose
why are welcome the Industry
organization and we with all employees
working in the organization and
introduced rules other tell us know
to communication with the co workers
and the tell us how to work in the
industrial of polymer python bag.

ACTIVITY LOG FOR THE TWELVE WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	Consulted to the head of the organization the internship.	Improved my a communication skills.	
Day-2	As per govt norms students should completed internship.	Improved to industry level communications skills.	
Day-3	On this around they have granted permission for Internship.	Intern personal skills.	
Day-4	know about the founding of the organization.	wanted collected to data primary data history.	
Day-5	observed the routine organization in working house day.	Improved my observed skills.	
Day-6	the routine of with excessive complete work in the industry.	Improved my communication skills.	

WEEKLY REPORT
WEEK-12 (From 11/01/2019 to 16/01/2019)

Objectives of the Activity/Topic:

Detailed Report:

This week, we introduced ourselves to them and explained the purpose why we are come to their industry, organization we interact with all the employees working in the other. They tell us how to communicate with the or workers the industry of polymers polythene bags.

ACTIVITY LOG FOR THE THIRTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person in-Charge Signature
Day-1	collected the information about head of the organization.	Improved my communication skills.	
Day-2	As per govt names each day per student should.	Improved to industry their communication.	
Day-3	They show the various kind of polymers a personal.	I learned names of different bags.	
Day-4	The manager shows how to conduct and of the organization.	I learned of different bags different.	
Day-5	manager briefly explain the performance of the organization.	I learned rules and regulation of the organization.	
Day-6	the manager explain the role and responsibility of polymers bags.	Learned about the bags monitoring of an organization.	

WEEKLYREPORT
WEEK-13 (FromDt.3/12/21toDt.09/12/21.....)

ObjectiveoftheActivityDone:

DetailedReport:

Selection views offers a more compressive set of options to different on cross as compared to that you can do in the component in analysis shells. It's another nothing that the person costing the for error.

The case explore can also be used for single. Case once have narrowed down your for few a extremes conformance validate each single case in the data organists the target model it uses to check. if the actual logs conforms check you can see how far away the organization.

ACTIVITY LOG FOR THE FOURTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person in Charge Signature
Day-1	we visit the polymers industry we saw the new element.	we learn now to run it.	
Day-2	we know about that instrument names and how it work.	we know the information of equipment.	
Day-3	we know about the advantage and the advantages of.	we know about the model of it.	
Day-4	we work with the co-workers.	we know the skills leadership.	
Day-5	we learn about the equipment and its uses and instruction.	communication skills leadership.	
Day-6	we develop the communicate skills.	socialization	

WEEKLYREPORT
WEEK-14 (FromDt10/06/2020 to Dt.14/07/2020)

Objective of the Activity Done:

Detailed Report:

To get started we will create a package called build analysis on an analysis Asset called Rp Analysis.

Although not visible in the image as "link" the analysis purchase to pay data model.

As soon as you've created the analysis asset you'll see the options to build the first analysis sheet. you can select once of the out of box.

ACTIVITY LOG FOR THE FIFTEENTH WEEK

Day & Date	Brief description of the daily activity	Learning Outcome	Person In-Charge Signature
Day-1	I know about the equipment used for the bags making.	we know about the new equipment.	
Day-2	I know about the Button seal bag making machine.	I learned about the button.	
Day-3	I know about the Button seal bag making and now to.	I learned about advantages and disadvantages.	
Day-4	I know about the side seal bag making machine and now to.	I learned about the side seal bag making.	
Day-5	I know about the side seal bag making machine	I learned now to operator the equipment.	
Day-6	I know about the soft loop bag making machine.	I know now to handle the soft loop bag making.	

Objective of the Activity Done:

Detailed Report:

In this week, I know about the some of the equipment which are used in the industry organizations. Every machine has its own different features and very easy to operate.

I know about the button seal bag making machine and how it use and button seal bag making.

Side seal bag making machine
This machine is used to sides of the bags and separate the damaged bags automatically.

CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

Investing:-

- * the performance and behavior of surfactants polyelectrolyte system start with the unbinding and re-interactions.
- * By choosing ionic surfactants and pairing them with polyelectrolyte formulation can make use to hydrophobic effect a combination of both interaction.

prepare a meal step on to a new playground or use a public rest room and chances are you'll encounter a plastic product made by polymer.

Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- *. Discuss polymers and india evolution of topic relevant to the operation and philosophical production of the offer and function area in general responsibilities.
- *. full fill agreed time communicate.
- *. Conduct one self in responsible and professional manager.
- *. Rise concern with site superior being to resolve if he objections for the internship.
- *. Spend a minimum of one hour with internship for each ten hours per week the student spend of the internship.

Describe the managerial skills you have acquired (in terms of planning, leadership, teamwork, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc).

planning! - planning is the most important skill for project manager it is always depending the goal of the operation the manager should have division and multiple on for the future. it include two important.

- *. Concept of management.
- *. objective and importance of management.
- *. managements of science.
- *. management or art.
- *. management or function.
- *. management of management theory.
- *. managements or roles.
- *. skills of an effective manager.
- *. strengths planning.

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

Improve our communication skills:-

- *. Listen.
- *. Bide language matters.
- *. who you are talking to matters.
- *. BEEP yet precise.
- *. think before speak now.
- *. prepare what you are going to apply and tag on manage.
- *. Record your self communicating.
- *. check you manage loop you hit send.
- *. write any thing down.
- *. manage you listen.
- *. Take it me to re send.
- *. make sure you understand.
- *. aware on your best language.

Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

- *. How can we improve team work in the place.
- *. Build trust with in the team.
- *. exchange ideas, forget communication.
- *. Don't be afraid to recognize team.
- *. provide the team with bearing opportunity writing.

Group:-

Always carry and not let the devil on
if possible maintain contact while speaking
Group if in Group discussion and maintain.

Skills for a group climates:-

To work together successfully group
members must demonstrate a sense of cohesion
emotions as group members exhibit the
following skills.

Describe the technological developments you have observed and relevant to the subject area of training (Focus on digital technologies relevant to your job role)

Technologies is changing any organization and their employee need to accomlish this work empirical evidence on this topic is scale team of this study is development on work charafarical to deviate the implement.

Technical form work these these was develop and start elements on the Such go society economies and education Science.

Student Self Evaluation of the Short-Term Internship

Student Name: *C. Subbaraju*

Registration No: *90231041039*

Term of Internship: From: *17/11/22*

To: *28/12/2022*

Date of Evaluation:

Organization Name & Address:

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

1	Oral communication	1	2	3	4	5
2	Written communication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interaction ability with community	1	2	3	4	5
5	Positive Attitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Ability to learn	1	2	3	4	5
8	Work Plan and organization	1	2	3	4	5
9	Professionalism	1	2	3	4	5
10	Creativity	1	2	3	4	5
11	Quality of work done	1	2	3	4	5
12	Time Management	1	2	3	4	5
13	Understanding the Community	1	2	3	4	5
14	Achievement of Desired Outcomes	1	2	3	4	5
15	OVERALL PERFORMANCE	1	2	3	4	5

Date:

C. Subbaraju
Signature of the Student

Evaluation by the Supervisor of the Intern Organization

Page No

StudentName: C. Subbaraj

RegistrationNo: 2023104039

TermofInternship: Long From: 12/11/22

To: 28/2/23

DateofEvaluation:

OrganizationName&Address: Sri Subramanyaswara polymers, Koilakentla.

Name&AddressoftheSupervisorwithM
obileNumber

Pleaseratethestudent'sperformanceinthefollowingareas:

PleasenotethatyourevaluationshallbedoneindependentoftheStudent'sself-evaluation

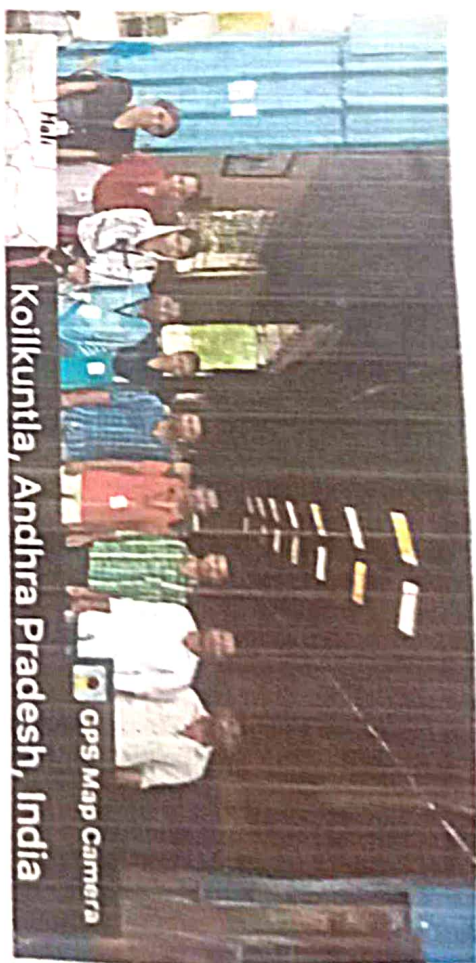
RatingScale:1islowestand5ishighestrank

1	Oralcommunication	1	2	3	4	5
2	Writtencommunication	1	2	3	4	5
3	Proactiveness	1	2	3	4	5
4	Interactionabilitywithcommunity	1	2	3	4	5
5	PositiveAttitude	1	2	3	4	5
6	Self-confidence	1	2	3	4	5
7	Abilitytolearn	1	2	3	4	5
8	WorkPlanandorganization	1	2	3	4	5
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10	Creativity	1	2	3	4	5
11	Qualityofworkdone	1	2	3	4	5
12	TimeManagement	1	2	3	4	5
13	UnderstandingtheCommunity	1	2	3	4	5
14	AchievementofDesiredOutcomes	1	2	3	4	5
15	OVERALLPERFORMANCE	1	2			5



SignatureoftheSupervisor

Date:



EVALUATION

PageNo

Internal&ExternalEvaluationforSemesterInternship

Objectives:

- Explore career alternatives prior to graduation.
- To assess interests and abilities in the field of study.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.
- To acquire employment contacts leading directly to a full-time job following graduation from college.

Assessment Model:

- There shall be both internal evaluation and external evaluation
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 200 marks. Internal Evaluation for 50 marks and External Evaluation for 150 marks
- The number of credits assigned is 12. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings for Internal Evaluation shall be:
 - Activity Log 10 marks
 - Internship Evaluation 30 marks
 - Oral Presentation 10 marks
- The weightings for External Evaluation shall be:
 - Internship Evaluation 100 marks
 - Viva-Voce 50 marks
- The External Evaluation shall be conducted by an Evaluation Committee comprising of the Principal, Faculty Guide, Internal Expert and External Expert nominated by the affiliating University. The Evaluation Committee shall also consider the grading given by the Supervisor of the Intern Organization.
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members with in group to be assessed this way. The assessment will take into consideration

- the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered-
 - a. The individual student's effort and commitment.
 - b. The originality and quality of the work produced by the individual student.
 - c. The student's integration and co-operation with the work assigned.
 - d. The completeness of the Activity Log.
 - The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
 - a. Description of the Work Environment.
 - b. Real Time Technical Skills acquired.
 - c. Managerial Skills acquired.
 - d. Improvement of Communication Skills.
 - e. Team Dynamics
 - f. Technological Developments recorded.

MARKS STATEMENT
(To be used by the Examiners)

Page No

INTERNALASSESSMENTSTATEMENT

NameOfTheStudent: P. C. Subbaraju.
Programme of Long Term Internship
Study: Year of Study: 2020-2022
Group: B. COM (CA)
RegisterNo/H.T.No: 20221041039
Name of the College: S.V.B. Govt. Degree College, Hoilakunta.
University: Rayalaseema University.

Sl.No	EvaluationCriterion	Maximum Marks	Marks Awarded
1.	ActivityLog	10	5
2.	InternshipEvaluation	30	22
3.	OralPresentation	10	5
	GRANDTOTAL	50	32

Date:


Signature of the Faculty Guide

EXTERNALASSESSMENTSTATEMENT

NameOftheStudent:P C. Subbaraju.
rogramme of Long Term Internship
Study:Year of Study: 2020-2022
Group: B-Comp(A)
RegisterNo/H.T.No: 90231041039
Name of the S.V.B. Govt. Degree College, K.K.
College:University: Rajalaxmi, University.

Sl.No	EvaluationCriterion	Maximum Marks	Marks Awarded
1.	InternshipEvaluation	80	70
2.	For the grading giving by the Supervisor of the Intern Organization	20	15
3.	Viva-Voce	50	40
	TOTAL	150	125
GRANDTOTAL(EXT.50M+INT.100M)		200	157

Signature of the Faculty Guide 

Signature of the Internal Expert

H. Ravi Siva N

Signature of the External Expert



Signature of the Principal with Seal

H. Ravi Siva N
2/8/23
1/c

PRINCIPAL
S.V.B. GOVT. DEGREE COLLEGE
KOILKUNTALA, NANDYAL (Dt.)

Page No



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(A Statutory Body of the Government of Andhra Pradesh)

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